

**Application Form**  
**Call for proposals 2026**

**QUESTIONNAIRE FOR PROJECTS**  
**!!! IN 2026 NO BUILDINGS WILL BE SUPPORTED !!!**

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**Date:**

**1. Project title:**

**2. Location / region:**

**3. What amount is requested for 2026? (Max. 50.000 Euro)**

In EURO and your local currency:

**4. Legal holder of the project / congregation:**

**5. Who is responsible for the project?**

( + Address, phone- and mobile number, skype contact, WhatsApp, email address)

**6. Contact person for NLW**

( + Address, phone- and mobile number, skype contact, WhatsApp, email address)

**7. Bank details**

(Bank name, address, SWIFT code, account No/IBAN , name of account holder)

**8. If you have a correspondence bank: SWIFT code and account No/IBAN:**

## **Tell us what the project is about:**

## 1. Category

- Nutrition       Medical care / health & Hygiene       Catastrophe
- Water       School / Vocational training       Environment & nature
- Orphanage and street children       Women empowering / Help for older people

## 2. Planned funding period of the project:

Project (1 year)       Program (2-4 years)

If your project is designed for more than one, please tell us the requested amount for every year.

### 3. Why is the project initiated? What problem should be solved?

(Max. 10 sentences)

#### 4. What activities are planned and how do they lead to your objectives?

(Max. 10 sentences)

## 5. What change should occur for the beneficiaries and the region?

**Where is the project located? Precise location, map and climate conditions.**

(Max. 10 sentences)

## 6. Beneficiaries

Direct: \_\_\_\_\_ thereof children (under 18): \_\_\_\_\_

### Indirect:

How many direct and how many indirect beneficiaries does the project have? If you talk about families let us know of how many persons consists in average one family.

## 7. Budget

Send us estimates of costs and relevant quotations from reliable suppliers with original invoices. Items required must match the headings for activities.

Recommendation: Training in Financial Management is becoming more pertinent and good oversight from the leadership of the organization.

## 8. Income-generating projects

Please provide detail regarding the utilization of the projected income streams for the applicant organization and the individual beneficiaries.

Please provide the planned timeframe of the project.

Explain how the project will be reviewed or evaluated as to whether the activities were successful for the beneficiaries, within the first year and in the following year.

(Max. 10 sentences)

## 9. Experience (to fill in only from new partners)

Is this your first application for funding ever / to NLW?

Yes       No

If your answer is “no” please give details of previous projects applications.

## 10. Project implementation (to fill in only from new partners)

Are you familiar with project implementation?

Yes       No

If “yes” give brief details, for example names of donors, type of project, amount and date of application etc.

## 11. Strategic plan

Does your organization have a strategic plan. Send us a copy if available.

Yes       No

## 12. Child protection policy

What are you doing to protect the children and especially girls?

What are your measures to avoid any kind of abuse?

Do you plan training for children, teachers and employees for example like drivers who come in contact with children? Do you have a written acknowledgement? Please send it.

- This is now highly important aspect of all projects/programs so please add any additional action you think appropriate.
- Are there facilities available close to you that provide training in safe guarding Children and vulnerable adults?

## 13. Protection of environment

- What are you doing to protect the environment? (Drainage, not causing erosion, trainings for children and participants etc.)
- Are you cutting trees? Are you planting trees? Endemic trees suitable for the location?
- Do you plan proper facilities that are not causing new problems? (Water saving, less chemicals etc.)
- Do you train your beneficiaries in environment protection? Is there any cooperation with other organizations regarding environmental protection and nature conservation? If so, what is the organization and type of cooperation?
- **In case of funding, you have to plant at least 10 endemic trees and ensure that the trees grow. This has to be documented with pictures.**

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## Requirements:

the following items to raise the funds for your project are requested:

- I send the following
  - Emotional **human touch stories** from children / women / families, the stories behind the project.
  - **Meaningful pictures** showing the needs of the beneficiaries in a dignified way. (Printable and sharp pictures: the data volume has to be minimum 1 MB and in the format of jpeg or gif. **Please do not include pictures into a word document.**)

## Reporting:

- I agree** to document the progress of the project regularly with meaningful pictures and a small interim report. As soon as the project is completed, I will send a final report and the required proof of expenditure which should be according to the request.
- I agree to** send a copy of the invoice with the final report.
- I will** send the requested receipt and a bank statement as soon as the money is in my account.

Protection of environment:

- In case of funding, I plant at least 10 endemic trees** and ensure that the trees grow. I will document it with pictures.

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Date

Name

Signature