

# NAECHSTENLIEBE WELTWEIT

## Please note when submitting an application

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- Only use our application templates for applications and fill in ALL fields.
- Only use the following e-mail address for project applications and queries: [project@naechstenliebe-weltweit.de](mailto:project@naechstenliebe-weltweit.de). Only then will your application be processed. Any project correspondence sent to other addresses will not be processed.
- The funding rhythms are:
  - Project funding is available at the end of each quarter
  - The NLW will inform you at the end of the first quarter whether your project can be funded in 2024 or not.
- If your project is funded, you will receive an email with your project number and an NLW receipt. Please complete the NLW receipt and return it to us by email (it is no longer necessary to send it by post).
- Each funded project will be assigned a project number. When contacting the NLW, please always use this project number
  - In letters, texts, emails, pictures,
  - Write the project number in the names of the documents you send.
- Projects supported by Austria additionally have the project number AUT (Austria) before the project number, please always note this! For us it is very important that you always check if your project was funded by NLW Germany or NLW Austria (Office: Mrs. Ursula Behr).
- Send us with every application a personal story that tells us, why the help is needed: NLW is financed exclusively by private donors. For this we need your help in form of good stories and photographs that illustrate the needs of the people in a dignified way. Each of you knows the stories that are told in the evenings, the fates of children, women and families, or the hard-everyday life that is the reason for your projects. We absolutely need these emotional stories for our fundraising.
- If you change project content or increase costs, please let us know immediately.
- Report:
  - We need an information about the project every 6 months. (Interim Report or an Email.
  - If NLW does not receive the reports for an ongoing project in good time, no further new projects will be funded.
  - For the final report use only our report template. Please use the following link to download the report forms on our website:  
<https://www.naechstenliebe-weltweit.org/callforproposals>